

Annexure -B

Mandatory Disclosure

The following information shall be given in the information Brochure besides being hosted on the Institution's official Website.

The onus of the authenticity of the information lies with the Institution ONLY and not on AICTE.

1 Name of the Institution

Name and Address: APEX INSTITUTE OF PHARMACY, VILLAGE BIDHAI KHERA, PO DANGRA,
TEHSIL TOHANA, FATEHABAD, 125120

Mobile : 94160-46248, 99960-17148

E-Mail : apexpharmacy23@gmail.com

2 Name and address of the Trust/ Society/ Company and the Trustees

- Address including Telephone, Mobile, E-Mail

NAME AND ADDRESS OF THE MEMBERS OF THE GOVERNING BODY AS PER THE COMPOSITION PRESCRIBED BY AICTE							
S. No	Name	Position	Qualification	Present Professional position / Occupation	Telephone Numbers	E-mail	Address
01	Vinod Kumar s/o Jagan Nath	President	Graduation	Business	94160-46248	v.kriover@gmail.com	Anaj Mandi Tohana Distt. Fatehabad
02	Anju Bala w/o Mandeep Barala	Vice President	Graduation	Private Teacher	70151-23231	Apexpharmacy23@gmail.com	VPO. Dangra , Tohana Distt. Fatehabad
03	Vikas Barala s/o Subhash Chander	General Secretary	Graduation	Advocate	96712-76076	Apexpharmacy23@gmail.com	VPO. Dangra , Tohana Distt. Fatehabad
04	Darshana Devi w/o Subhash Chander	Joint Secretary	Skilled	Social worker	99928-63009	Apexpharmacy23@gmail.com	VPO. Dangra , Tohana Distt. Fatehabad
05	Jaideep Singh s/o Bhim Singh	Cashier	Graduation	Business\ agriculture	99961-26176	jaideepbarala@gmail.com	VPO. Dangra , Tohana Distt. Fatehabad
06	Parkash w/o Mahinder	Executive Member	Skilled	House wife	99928-63009	Apexpharmacy23@gmail.com	Bus Stand Road Tohana Distt. Fatehabad
07	Mandeep s/o Bhim Singh	Executive Member	Graduation	Agriculture	94671-57622	mandeepbrala@gmail.com	VPO. Dangra , Tohana Distt. Fatehabad

3 Name and Address of the Principal/ Director

- Address including Telephone, Mobile, E-Mail

Principal : MANISHA

99960-17148

Director: Vinod Kumar

94160-46248

4 Name of the affiliating Board

Haryana State Board of Technical Education,

3rd & 4th Floor, Govt. Polytechnic Campus,

Sector-26, Panchkula-134116

5 Governance

- Members of the Board and their brief background
- Members of Academic Advisory Body
- Frequency of the Board Meeting and Academic Advisory Body
- Organizational chart and processes
- Nature and Extent of involvement of Faculty and students in academic affairs/improvements
- Mechanism/ Norms and Procedure for democratic/ good Governance
- Student Feedback on Institutional Governance/ Faculty performance
- Grievance Redressal mechanism for Faculty, staff and students
- Establishment of Anti Ragging Committee yes

Serial number	Faculty name
1	Mr. Ajay kumar
2	Mr. Pawan kumar
3	Ms. Manisha

- Establishment of Online Grievance Redressal Mechanism yes
- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University
- Establishment of Internal Complaint Committee (ICC) yes
- Establishment of Committee for SC/ ST yes
- Internal Quality Assurance Cell yes

6 Programmes

- Name of Programmes approved BY PCI Diploma in Pharmacy
- Name of Programmes Accredited 01
- Status of Accreditation of the Courses

- Total number of Courses 01
- No. of Courses for which applied for Accreditation
- Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for Courses
- For each Programme the following details are to be given:
 - Name Diploma in Pharmacy
 - Number of seats 60
 - Duration 02 Years
 - Cut off marks/rank of admission during the last three years
 - Fee As per PCI/ HSBTE Norms
 - Placement Facilities yes
 - Campus placement in last three years with minimum salary, maximum salary and average salary
- Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their approval. If there is Foreign Collaboration, give the following details:

Details of the Foreign University

 - Name of the University
 - Address
 - Website
 - Accreditation status of the University in its Home Country
 - Ranking of the University in the Home Country
 - Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country
 - Nature of Collaboration
 - Conditions of Collaboration
 - Complete details of payment a student has to make to get the full benefit of Collaboration
- For each Programme Collaborated provide the following:
 - Programme Focus
 - Number of seats
 - Admission Procedure
 - Fee
 - Placement Facility
 - Placement Records for last three years with minimum salary, maximum salary and average salary

- Whether the Collaboration Programme is approved? If not whether the Domestic/Foreign University has applied for approval

7. Faculty

- Branch wise list Faculty members:
 - Permanent Faculty

PERMANENT TEACHING FACULTY - QUALIFICATION				
Name	Designation	Department	Qualification with Class obtained starting from the highest Degree	Aadhaar Number
AJAY KUMAR	FACULTY	PHARMACY	M. PHARM (2.5Yr Experience)	2886-8792-6551
PAWAN KUMAR	FACULTY	PHARMACY	B. PHARM (3yr. Experience)	4966-6961-1461
DHEERAJ	FACULTY	PHARMACY	M.PHARM	3173-9824-1558
ROHIT KUMAR	FACULTY	PHARMACY	M.PHARM	3341-3656-0304
KAPIL	FACULTY	PHARMACY	M.PHARM	3816-9197-1709

- Adjunct Faculty
- Permanent Faculty: Student Ratio 20:01
- Number of Faculty employed and left during the last three years

8. Profile of Director/ Principal/ Faculty

For each Faculty give a page covering with Passport size photograph

- Name
- Date of Birth
- Unique id
- Education Qualifications
- Work Experience
 - Teaching
 - Research
 - Industry
 - others
- Area of Specialization
- Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level
- Research guidance
 - No. of papers published in National/ International Journals/ Conferences

- Master
 - Ph.D.
- ix. Projects Carried out
- x. Patents
- xi. Technology Transfer
- xii. Research Publications
- xiii. No. of Books published with details

9. Fee

- Details of fee, as approved by State Fee Committee, for the Institution
- Time schedule for payment of fee for the entire programme
- No. of Fee waivers granted with amount and name of students
- Number of scholarship offered by the Institution, duration and amount
- Criteria for fee waivers/scholarship
- Estimated cost of Boarding and Lodging in Hostels

10. Admission

- Number of seats sanctioned with the year of approval

Year	Seats
2023	60

- Number of Students admitted under various categories each year in the last three years

Year	Students admitted	Category
2023	02	Open

- Number of applications received during last two years for admission under Management Quota and number admitted No

11. Admission Procedure

- Calendar for admission against Management/vacant seats:
 - Last date of request for applications 27-09-2024
 - Last date of submission of applications 27-09-2024
 - Dates for announcing final results
 - Release of admission list (main list and waiting list shall be announced on the same day)
 - Date for acceptance by the candidate (time given shall in no case be less than 15 days)
 - Last date for closing of admission 27-09-2024
 - Starting of the Academic session
 - The waiting list shall be activated only on the expiry of date of main list
 - The policy of refund of the fee, in case of withdrawal, shall be clearly notified

12. List of Applicants

- List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats.

13. Information of Infrastructure and Other Resources Available

- Number of Class Rooms and size of each 02 (90 sqm each)
- Number of Tutorial rooms and size of each
- Number of Laboratories and size of each 05 (75 sqm each)
- Number of Drawing Halls with capacity of each
- Number of Computer Centers with capacity of each 01 (15)
- Central Examination Facility, Number of rooms and capacity of each 01 (100)
- Barrier Free Built Environment for disabled and elderly persons
- Occupancy Certificate
- Fire and Safety Certificate
- Hostel Facilities

- **Library**
 - Number of Library books/ Titles/ Journals available (program-wise) (75 Titles, 755 Books)
 - List of online National/ International Journals subscribed
 - E- Library facilities
- **Laboratory and Workshop**
 - List of Major Equipment/Facilities in each Laboratory/ Workshop
 - List of Experimental Setup in each Laboratory/ Workshop
- **Computing Facilities**
 - Internet Bandwidth
 - Number and configuration of System 15 (Latest Configuration)
 - Total number of system connected by LAN 15
 - Total number of system connected by WAN
 - Major software packages available
 - Special purpose facilities available
- Innovation Cell
- Social Media Cell yes
- **List of facilities available**
 - Games and Sports Facilities yes
 - Extra-Curricular Activities yes
 - Soft Skill Development Facilities yes

- **Teaching Learning Process**
 - Curricula and syllabus for each of the programmes as approved by the Board
 - Academic Calendar of the Board
<https://drive.google.com/file/d/1wVCafREHZkZTRcuNieJ1Vk-jbEax43s9/view?usp=sharin>
 - Academic Time Table with the name of the Faculty members handling the Course
 - Teaching Load of each Faculty As per HSBTE/PCI
 - Internal Continuous Evaluation System and place
 - Student's assessment of Faculty, System in place

- **Special Purpose**
 - Software, all design tools in case
 - Academic Calendar and frame work

14. Enrollment of students in the last 3 years **NA**

15. List of Research Projects/ Consultancy Works

- Number of Projects carried out, funding agency, Grant received
- Publications (if any) out of research in last three years out of masters projects
- Industry Linkage
- MoUs with Industries (minimum 3)

16. LoA and subsequent EoA till the current Academic Year

17. Accounted audited statement for the last three years

18. Best Practices adopted, if any

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action.

The Website shall be dynamically updated with regard to Mandatory Disclosures.